



Arizona Chapter of the International Association of Arson Investigators

Chapter Member or Internal Instructor/Facilitator Agreement



This agreement is entered into by the Arizona Chapter of the International Association of Arson Investigators, hereafter referred to as the Chapter, and \_\_\_\_\_, hereafter referred to as the facilitator, who agrees to provide an educational service for the Chapter.

The Chapter agrees to negotiate fairly prior to class outlining all expectations for the class. These expectations shall include dates, times, payments and benefits given by the Chapter in exchange for the facilitator's service.

The facilitator agrees that at no time during the specified dates and times they are providing their service will they partake in any of the following:

1. Drugs, prescription and over the counter drugs may be allowed with prior approval from the board of directors
2. Alcoholic drinks
3. Behavior which could bring discredit to the individual or the chapter
4. Any criminal activity
5. Any activities which may be perceived by the Board of Directors as inappropriate for a representative of the chapter

The facilitator agrees to abide by the IAAI Code of Ethics and all governing documents of Chapter.

It shall also be agreed that during times as specified by the agreement that the facilitator agrees to be present and available for the Chapter to include doing nothing more than sitting in a designated location should other tasks arise for the seminar.

Any breach of these terms shall be grounds for the Chapter to deny payments or benefits to the facilitator. In addition, the facilitator may no longer represent the Chapter in any manner for a minimum of 6 months. The board of directors may impose other sanctions pursuant to the governing documents of the Chapter.

The Education Committee Chairman or other designee as appointed by the Board of Directors shall have the duty to specify the terms of this document for the Chapter according to board directives and standard chapter practices.

Any discrepancies or questions regarding the document shall be brought before the Education Committee Chairman who shall in turn present them to the Board of Directors for a hearing if they cannot be resolved amicably by the Chairman and the facilitator.

Seminar Name \_\_\_\_\_ Dates \_\_\_\_\_

Role/Responsibilities: \_\_\_\_\_ Expected Arrival Time: \_\_\_\_\_ Expected End Time: \_\_\_\_\_

Compensation: Hotel \_\_\_ Per Diem \_\_\_ Mileage \_\_\_ Other \_\_\_\_\_

Anticipated student contact time: \_\_\_\_\_

I the undersigned facilitator agree to the provisions as stated above and understand that I am subject to the conditions as stated.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Facilitator

Chapter

Date